

Wood County Junior Fair Board Bylaws

Article I: The name of the organization shall be Wood County Junior Fair Board, organized in Wood County, OH.

Article II: Meetings

Section 1: Meetings of the board are to be held each month; the time and place are to be determined by the board and coordinator at least one week prior to the meeting.

Section 2: Members are to have a one-week reminder before upcoming meetings via email.

Section 3: Use of Parliamentary Procedure shall govern the meetings.

Section 4: Quorum (majority of members) must be present to vote on important matters.

Article III: Policies

Section 1: To maintain membership, each member must sign and adhere to the badge contract. A new contract must be signed each year of membership. The executive board and junior fair coordinator holds the right to terminate membership of anyone not honoring that contract.

Section 2: If a member is absent because of an emergency or school conflict they must contact an executive board member or coordinator in order to be excused.

Section 3: The purpose of the junior fair board shall be to promote the interests of the Wood County youth through their exhibits and activities at the Wood County Fair.

Article IV: Officers

Section 1: The constitutional offices shall be composed of President, Vice President, Secretary, Treasurer, Reporter, and two Senior Fair Board Representatives. Terms of each office is one year.

Section 2: Elections are to be held the first meeting after new members have been selected. Elections are to be done by an accepted nomination. Voting shall be done by means of secret ballots. The ballots are to be counted and announced by an unbiased nonmember present at the meeting. The office is determined by the nominee with the majority of votes.

Section 3: The office of president must be at least a third-year board member and can only hold the office for no more than one term. All other offices may not be filled by a first-year member.

Section 4: Duties of each office:

President- presides over full board meetings and ensures that rules are fairly enforced. Robert's Rules of Order shall be used to run the meetings efficiently.

Vice President - assumes the duties of President in his/her absence and coordinates the work of committees.

Secretary- prepares an agenda for meetings, keeps an account of attendance, records the minutes of every full board meeting, handles correspondence, and issues notices and announcements to the board.

Treasurer- maintains current and accurate accounts of receipts and disbursements, responsible for issuing checks to pay for approved bills, and reports the financial record at every full board meeting.

Reporter- keeps all media up to date with accurate upcoming information and presides as the superintendent of the press corps committee.

Senior Fair Board Representatives- attends all Senior Fair Board meetings and corresponds any information between the two boards.

Article V: Departments and Committees

Section 1: Departments shall consist of: Beef, Swine, Dairy, Goats, Rabbits, Poultry, Sheep, and Horses.

Section 2: Standing Committees shall consist of: Showmanship Sweepstakes, Catch-a-Pig, Press Corp, Trophies and Awards, FFA Projects, Skillathon, Junior Fair Office, Champion Barn, Fundraising, and Rules.

Section 3: Additional departments and committees may be formed when necessary.

Section 4: Members of the departments and committees will be assigned by the executive board. Members will request department and committee assignments at the first meeting after new members have been selected.

Section 5: Members of each department/committee are responsible to attend all department/committee activities.

Section 6: Superintendents are responsible for communication to their committee or department and to record attendance at department/committee activities.

Article VI: Membership

Section 1: Membership is comprised of member in good stand of Wood County 4-H, FFA, FCCLA, Boy and Girl Scout Troops, Farm Bureau, or any other youth organization accepted by the Senior Fair Board.

Section 2: To be a member of the board, candidates must be at least a sophomore and go through a selection process of the organizations in which they represent.

Section 3: 4th year membership is applicable to members who are still active in the organization in which they were chosen and are invited by the executive board.

Article VII: Meeting Agenda - Roll Call, Reading and approval or adoption of minutes, Financial Report, Reports of Committees, Old Business, New Business, and Adjournment

Article VIII: Amendments - The by-laws may be amended at any regular or special meeting of the board by two thirds vote of those present provided the amendment was brought forth at least one week prior to which the amendment will be proposed.

These By-Laws have been adopted by the members of Wood County Junior Fair Board

Date of adoption: February 20, 2019

Date(s) of amendment: _____